



INSTRUCTIONS FOR A TEMPORARY NOISE VARIANCE

This packet may be submitted for the following:

- Relief from compliance with the maximum permissible sound levels of MMC 8.06 because of special circumstances that make immediate compliance unreasonable
- Relief is limited to one 24-hour period
- No more than one temporary noise variance per month may be granted, not to exceed four in any 12-month consecutive period
- The Lmax may not exceed 85dB(A)

General Information

- A. A complete application is required at the time of submittal. Please answer all questions on the application clearly and completely.
- B. The City's application form must be used, however, answers to the criteria questions may be submitted on a separate sheet of paper.

Requirements

I. APPLICATION

- A. The following documents are required at the time of submittal, unless otherwise indicated. A complete application will include:
 1. Completed Temporary Noise Variance Checklist, Temporary Noise Variance Application and Declaration of Agency form
 2. Proof of ownership (copy of deed)
 3. Site Plan with the following:
 - a. Scale and north arrow
 - b. Property lines including corner stakes
 - c. Lot dimensions
 - d. Proposed location of new structure(s) or addition(s)
 - e. Dimensions of existing and new structures
 - f. Setback dimensions from property lines
 - g. All public/private roads
 - h. All easements
 - i. All other structures on the property
 - j. Significant natural features
 - k. Structural calculations, including maximum structural coverage and impervious surface
 - l. Approximate location of structures on abutting properties with distances delineated

Procedure

II. TEMPORARY NOISE VARIANCE PROCESS

- A. Please submit the items listed above and any other information which may be required by the City at the time the application is filed.
- B. Following receipt of the temporary noise variance application, the City will review the application for completeness and either issue a Notice of Complete Application or a Notice of Incomplete Application, listing the additional required documentation.
- C. A staff report of the findings and decision shall be issued that includes: 1) A statement granting, granting with conditions, or denying the temporary noise variance and 2) A statement of the required findings. The decision and findings shall be mailed to the applicant.

III. CRITERIA FOR APPROVAL

- A. The Director or Designee may approve a temporary noise variance if the request variance does not significantly affect a substantial number of people or endanger public health or safety.
- B. In determining whether to approve an application for a temporary noise variance, evidence of variances granted under similar circumstances shall not be considered.
- C. CONDITIONS: Any temporary noise variance may be granted subject to such conditions as necessary to safeguard the public health, general welfare and safety.

IV. APPEALS

- A. There is no administrative appeal of a temporary noise variance.

V. EXPIRATION

- A. An approved temporary noise variance shall expire three months after being issued; and
- B. Expiration of the temporary noise variance is automatic, and notice is not required



DEVELOPMENT SERVICES

501 EVERGREEN POINT ROAD MEDINA, WA 98039
PHONE: 425-233-6414/6400

TEMPORARY NOISE VARIANCE CHECKLIST

This checklist contains the minimum submission requirements for a temporary noise variance that are due at the time of submittal. Please note that not all items listed may apply to your submittal.

COMPLETE APPLICATION

<input type="checkbox"/>	Temporary Noise Variance Checklist
	Complete Temporary Noise Variance Application: <input type="checkbox"/> Application form <input type="checkbox"/> Signature of applicant/agent <input type="checkbox"/> All questions answered in full
<input type="checkbox"/>	Declaration of Agency form
<input type="checkbox"/>	Proof of Ownership (copy of deed)
<input type="checkbox"/>	Site Plan with required information



DEVELOPMENT SERVICES

TEMPORARY NOISE VARIANCE APPLICATION

501 EVERGREEN POINT ROAD MEDINA, WA 98039
PHONE: 425-233-6414/6400

Complete this form for the following:

- Relief from compliance with the maximum permissible sound levels of MMC 8.06 because of special circumstances that make immediate compliance unreasonable
- Relief is limited to one 24-hour period

General Information

Owner Name:	
Property Address:	
Legal Description:	Tax Parcel Number:

Agent / Primary contact

Name:	Email:
Contact Phone:	Alternative Phone:
Mailing Address:	City: State: Zip:

Property Information

Lot Size:	Zoning District:
How many noise variances have been granted within the past 12 months?	Does the Lmax exceed 85dB(A)? <input type="checkbox"/> YES <input type="checkbox"/> NO

Briefly describe the location of the noise source.

Identify all noise control provisions from which a variance is sought.

Briefly describe the proposed activities under this variance application.

Provide a list of equipment associated with the proposed activities including any noise performance specifications.
For phased operations, identify the equipment used in each task and the sequence of the work.
Briefly describe what measures are being employed or are proposed to be employed to minimize noise.
Describe a schedule of when the noise is expected to be created including the start date and ending date.

I certify under the penalty of perjury that I am the owner of the above property or the duly authorized agent of the owner(s) acting on behalf of the owner(s) and that all information furnished in support of this application is true and correct.

Signature _____ Owner Agent Date _____

Signature _____ Owner Agent Date _____